**Christ Fellowship Church**

570 Maple Street

Monticello, IN 47960

Church Building & Fellowship Hall Guidelines

**Church & Fellowship Hall Use**

Church & Fellowship Hall use is to be reserved for Church Members and their families only. Any non-member seeking to use the Church & Fellowship Hall must have a reservation approved by the Pastor before it can be approved.

**Reserving the Church/Fellowship Hall/Tables**

All reservations must be reserved through the church website at <http://www.christfellowshiplive.com>. Once approved, it will be placed on the church calendar as reserved and an email sent back stating that it is approved and to what end.

**General Rental Costs**

 No charge for current members in good standing

 $100.00 usage fee for non-members for general use of church building (birthday party, celebration, etc).

**Weddings:**

We require a Pastor of our church unless approved in advance to perform weddings.

 Fees: $

400.00-Due on date of rehearsal made out to Christ Fellowship Church:

Pastoral: $150.00: This covers counseling (3-5 sessions), rehearsal and the ceremony)

Custodian: $50.00

Sound Tech(s) $100.00

Use of Church/Fellowship Hall: 100.00

Weddings require a custodian but still require you to agree to clean up after your wedding participants.

**Rules of use:**

 Placing a reservation on the website is your acceptance of these terms of use of the grounds.

 No alcoholic beverages allowed in the Church, Fellowship Hall, or on the grounds.

 No Smoking in the building.

 All facilities must be left clean after use

1. Floors vacuumed
2. Floors mopped
3. Kitchen & Bathroom areas cleaned
4. Trash removed to the dumpster
5. All dishes cleaned that may be used
6. All tables and chairs or any other items or furniture placed back in original position
7. Area basically left how it was when received
8. Musical equipment to be moved by staff only and to be used by staff only with staff/elders present (Weddings use only)
9. Use of birdseed or bubbles only for weddings
10. All Supplies you will need are to be provided by you. Do not use church supplies for your use.
11. Any member that wishes to borrow tables and chairs from the Fellowship Hall may do so.

Once approved, the Pastor, Staff or Elder will provide you with means to entry into the building according to the times on your reservation. Phone numbers of Pastor, Staff, Elders can be located on the church website.